**BUSINESS MANAGEMENT HIGHER**

**CONTENT**

This Course gives students a good understanding of how businesses operate in the private, public and third sectors and their role in society. It focuses on key business areas such as finance, marketing and human resources management.

The Course also emphasises the increasing role that information and communication technology (ICT) plays in business-orientated organisations. Learners will develop skills for learning, life and work that will be of instant use in the workplace. It supports personal financial awareness through developing learners’ knowledge of financial management in a business context.

There are three units:

Understanding Business

Management of Finance & Human Resources

Management of Marketing & Operations

**INTERNAL ASSESSMENT**

There will be ongoing *open book* assessments which are graded pass/fail to collect a portfolio of evidence for internal units of the course. Students will also be required to sit End of Section Tests which are completed *closed book*.

**EXTERNAL ASSESSMENT**

**Component One**: Question paper (2 hours 15 minutes) consisting of:

Section 1 – a case study/interpretation (30 marks)

Section 2 – four extended response questions (40 marks)

**Component Two**: Assignment (30 marks)

The assignment will require learners to undertake the following tasks:

* Collect information/evidence relating to the context of the assignment
* Analyse and evaluate the business data/information to reach conclusions
* Produce a report relating to the context of the assignment

Research is done in the learners’ own time and the report is written up under supervised conditions in class time. The report is submitted to the SQA for marking.

**HOMEWORK**

Weekly extended response assignments and revising for end of section tests – approximately 1 hour 30 minutes to 2 hours per week.

**ENTRY REQUIREMENTS**

Students should have a pass at National 5 Business Management. Students who have not studied the subject at National 5 should have achieved a pass at National 5 English.